Application instructions (For both master's and doctoral programs)

GPEM requires all applicants to complete the Pre-application process and Online application process. Here is some important information for both screenings. Please read them carefully before starting your application.

(1) Pre-application
GPEM Pre-application system consists of two parts.
1. Obtaining two letters of recommendation.
2. Filling in the pre-application form and uploading the necessary documents.

(Notes)
- Before registering your information, please ensure that you fulfill the application qualifications by checking the application guidelines on our website.
- All necessary information should be written in English.
- We do not accept documents by email.

1. Obtaining two letters of recommendation
   You will be requested to register the information of two referees. Our system will automatically ask your referee to upload a recommendation letter. Be sure to ask and get consent from your referees for using his/her information prior to registration. Please obtain one from an academic advisor or equivalent, and we prefer the other to be written by your faculty's dean if possible.

2. Filling in the pre-application form and uploading the necessary documents (PDF etc.)
   When both recommendation letters are uploaded, you will receive an email, informing you of the URL to the pre-application system. You are required to fill in your information and upload some documents (PDF etc.)
   Important requirements follow:

   a. TOEFL iBT® Test or IELTS (Academic) Score
   If submitting a TOEFL iBT® Test score, please request that ETS send us your test score, which must have been taken on or after March 1, 2025. Our Institution Code is 0232. We only accept TOEFL iBT® scores from a single test date, not MyBest™ scores. You also must upload the PDF file of your test score on the pre-application system.
   If submitting an IELTS score, your test must have been taken on or after March 1, 2025. Please request that your test score be sent to us through the IELTS booking portal. We don't accept IELTS One Skill Retake scores.
   Neither of these tests is required if you graduated from a university in a country where English is an official language, such as the UK, the USA, Canada, Australia, and New Zealand. In such cases, please contact us in advance for instructions.
   If you provide multiple English skill scores, we will calculate and use the highest score.
   Inquiries: gpem@grp.tohoku.ac.jp

   b. General Test score for the Graduate Record Examination (GRE®) or Official Score Report –Test Taker Copy for the Graduate Management Admission Test (GMAT®)
   If submitting a GRE® Test score, please request that ETS send us your test score, which must have been taken on or after March 1, 2022. Our DI Code is 4137. You also must upload the PDF file of your test score on the pre-application system.
   If submitting a GMAT® score, your test must have been taken on or after March 1, 2022. Please request that your GMAT® Official Score Report be sent to us from your official GMAT account.

*TOEFL, TOEFL iBT and GRE are registered trademarks of ETS.

c. Others
Please follow the instructions of the pre-application system.

You will be notified of each step by email.
Pre-application period is from December 1, 2026, to 16:00 on February 15, 2027. We recommend you complete the pre-application as soon as possible.

(2) Online application
Once we confirm all your required documents on our system, you will need to complete the application procedures through the online application system, the Admission Office (TAO). This screening consists of three periods. We divide applications into each period in order of your registration of TAO.
Please refer to the application guidelines for details.