

**2026 Academic Year**

**Application Guidelines**

**Global Program in Economics and Management (GPEM)**

**2-year Master's Program**

**for Double Degree Program Student Screening**

**for University of Paderborn**

**(April Entrance)**

Application Period	October 31, 2025 - November 14, 2025, 16:00 (JST)
Result Notification	Mid December, 2025
Enrollment Date	April 1, 2026

**Graduate School of Economics and Management**

**Tohoku University**

## **Admission Policy**

The Graduate School of Economics and Management at Tohoku University offers two majors. The Department of Economics and Management seeks students who are strongly interested in economy or business management, have basic academic skills in those areas, and aspire to work as researchers or highly specialized professionals in such fields in the future. Students are educated with the aim of providing them broad perspectives and profound knowledge, the ability to conduct original research at an international level, and the ability to contribute to social and academic development. The Department of Accountancy (Accounting School) seeks students who have the basic academic skills for accounting and who aspire to be accounting professionals working in international settings. Students are educated with the aim of providing them academic and practical knowledge of accounting, international perspectives, communication skills, and the ability to contribute to social development with strong professional ethics. The Graduate School of Economics and Management also actively accepts working adults aspiring to learn economics or business administration based on new problem awareness or to improve their skills as accounting professionals while using their real-world experience.

### **Department of Economics and Management, Master's Program**

This department offers two courses: the Economics and Management Research Course, and the Global Program in Economics and Management (GPEM). Each course has the screening categories below. Non-Japanese applicants for the Economics and Management Research Course must have adequate Japanese language proficiency. Applicants for GPEM must have the ability to work in international settings. Examination methods differ depending on the screening category. All categories require applicants to meet specified standards for admission according to the examination method.

#### **General screening**

Applicants having adequate English language proficiency and specialized knowledge of economics or business administration will be selected. Examinations are conducted in writing, orally, and based on the submitted documents. The applicants' specialized knowledge is an important criterion.

#### **Screening for working adults**

Working adults having vocational capabilities and knowledge of specialized fields will be selected. Examinations are conducted orally and are based on submitted documents. The applicants' specialized knowledge and research aptitudes are important criteria.

#### **Screening for undergraduate students in the Faculty of Economics at Tohoku University**

Graduate candidates in the Faculty of Economics at Tohoku University who demonstrate high academic performance and who have a clear purpose for studying at the graduate school will be selected. Examinations are conducted orally and are based on submitted documents. The applicants' specialized knowledge and the propriety of their research plans are important criteria.

#### **Foreign student screening**

Only non-Japanese applicants are accepted for GPEM. Applicants having high English language proficiency and high basic academic skills at the undergraduate level will be selected. Examinations are conducted based on submitted documents. The applicants' basic academic skills are important criteria.

#### **Double degree program student screening for the University of Paderborn**

Applicants are accepted only for GPEM. Students in the master's program in the Faculty of Business Administration at the University of Paderborn will be selected. Examinations are conducted based on submitted documents. The applicants' specialized knowledge is an important criterion.

Applicants are recommended to acquire specialized knowledge, research skills, and international perspectives at the undergraduate level before admission.

## Application Guidelines

GPEM was established to foster skilled professionals who possess a deep knowledge of economics and management, the ability to discover and solve problems, and an international perspective, so that they will be able to work in societies with differing languages, cultures, and values. Students enrolled in Faculty of Business Administration, University of Paderborn are eligible to apply under this Double Degree Program Student Screening based on the Agreement for a “Double Degree Program in International Economics and Management” between Graduate School of Economics and Management, Tohoku University, Japan and Faculty of Business Administration, University of Paderborn, Germany.

### I. Major and Enrollment Quota

Major	Quota	Admission Category
Economics and Management	3	Global Program in Economics and Management Double Degree Program Student Screening

### II. Application Qualifications etc.

To be eligible, you must be a student enrolled in Faculty of Business Administration, University of Paderborn and have passed a preliminary screening for application for GPEM conducted by University of Paderborn. (For further details of the preliminary screening, please apply to the program coordinator at University of Paderborn.)

### III. Application Procedures

#### A. Online Application Procedure

Applicants are required to complete the application procedure via the online application system, ‘The Admissions Office’ (hereinafter referred to as ‘TAO’), before the application deadline.

##### 1. Confirm Application Guidelines and obtaining necessary documents.

Please carefully read through these application guidelines and confirm the required documents listed in ‘B Application Documents’ below.

##### 2. Submit Application via TAO

Please visit TAO’s website (<https://admissions-office.net/en/portal>), create an account, and enter the required information.

Upload your research plan and other application documents to TAO.

Please note that after you have submitted your application, you will not be able to make any changes to it. Therefore, when inputting your information and uploading documents, please do so and make sure that there are no errors. There is a temporary save function available, so please use it and carefully check your information.

**The application procedure is completed only after all necessary application information has been submitted via TAO and two letters of recommendation have been received.**

#### B. Application Documents

Please upload and submit the following required documents to TAO.

You can download the necessary forms from the Faculty of Economics/Graduate School of Economics and Management website.

#### 1. Application, Curriculum Vitae, Photo Data of the Applicant

Register the necessary information in the required fields on TAO.

##### 【Requirement of the photo data】

- The photo must be colored and be taken within 3 months prior to the application.
- With the upper half of the body, without a headband, facing front.
- No backgrounds or patterns.
- Available data must be in jpeg or jpg format and between 100 KB and 5 MB in size.
- The ratio of 4:3 (length: width)
- **The photo will be used to verify your identity, so please do not edit or add filters to the photo data.**

#### 2. Academic Transcript

Submit a transcript issued from the university where your undergraduate degree was conferred.  
Not required for students who graduated from the Tohoku University Faculty of Economics.

#### 3. Research Plan

3,000 words in English. Upload to TAO as a PDF.

#### 4. Pledge (official form)

#### 5. Two letters of recommendation from academic advisors or equivalent.

It is preferable for one of the letters to be written by your faculty's dean. Please ask your referees to send their recommendation letters directly to the GPem Office (gpem@grp.tohoku.ac.jp) by November 14 (Fri.), 2025, 16:00 (JST) and register your referees' information on TAO.

### IV. Application Period

October 31 (Fri.) to November 14 (Fri.), 2025, 16:00 (JST).

Note 1: Submitted documents must be written in English or Japanese.

Note 2: All documents you upload should be in a PDF format except the photo data of the applicant.

Note 3: After submitting your application materials (which hereinafter also refer to the information you register on TAO), they cannot be changed or withdrawn.

Note 4: We do not accept applications with missing information.

Note 5: If we discover false statements in any application materials, your admission may be revoked even after enrollment.

**Note 6: At the time of enrollment, you will be required to submit original copies of the certificates and pledge uploaded to TAO for the application procedure.** If the original copies cannot be verified during the enrollment process, your admission may be withdrawn.

Note 7: During the application process, you will be required to indicate your preference for an academic advisor. You may contact a prospective academic advisor before applying; however, we cannot guarantee that successful applicants will be assigned their preferred advisor. Please note that contacting a prospective academic advisor before applying will not affect the decision-making process regarding admission. In addition, if you contact faculty members, please understand that they will be unable to respond to inquiries regarding the specific aspects of the screening process, such as the criteria for admission decisions.

### V. Screening

Decisions regarding admission will be based on an evaluation of the application materials submitted.

## **VI. Notification of Admission Results**

Successful applicants will be informed of the results of their application via TAO by mid-December 2025.

## **VII. Enrollment Procedure**

After the notification of admission results, successful applicants will be provided with detailed information related to the enrollment procedures.

Follow the instructions and complete all the necessary procedures by the deadline. The enrollment procedures are completed by post, not online.

Mailing Address:

Instruction Section

Graduate School of Economics and Management, Tohoku University

27-1 Kawauchi, Aoba-Ku, Sendai, Miyagi 980-8576 JAPAN

Send application documents by registered mail, or EMS, DHL, FedEx, etc. Materials submitted to complete enrollment procedures will not be returned.

Please note that if you do not complete the enrollment procedures by the deadline, we will understand that as your decision to not enroll.

## **VIII. Period of Enrollment**

Enrollment will begin in April 2026.

## **IX. Status while enrolled at Tohoku University**

- A. Students who have passed Double Degree Student Screening and are allowed to participate in the Double Degree Program must be enrolled as regular students at both institutions. Participating students will have to study at least two semesters at GPEM.
- B. Participating students who meet all necessary degree requirements in both institutions separately are eligible to separately receive master's degree from each of both institutions. The award of master's degree (in Economics or Management) at GPEM is subject to the regulations of Graduate School of Economics and Management, Tohoku University.

## **X. Required Fees**

- A. Participating Students will be exempt from examination, entrance and tuition fees at Tohoku University.
- B. Tohoku University will not be liable for travel, living, healthcare, insurance, accommodation or other expenses incurred by the students.

## **XI. Consultation with applicants who need special accommodations for study**

Those with disabilities or other conditions who need special accommodations related to their studies should submit a request that describes the following items (\*the format is not specified). In addition, making a request for special accommodations related to the entrance examination of this graduate school creates no disadvantage in the decision-making process regarding admission.

- A. Timing of consultation: As a general rule, please consult with us by November 14 (Fri.) 2025.

- B. Contents to be included in your request
1. Your name, address, and e-mail address
  2. Study-related matters for which you would like special accommodations
  3. Types of accommodations that you have received before
  4. Status of daily life
  5. Other reference materials (\*If you are currently undergoing treatment, please attach a medical certificate from a doctor. The certificate can be written in English or Japanese.)

Note 1: Depending on the type of accommodation(s) you request, it may take some time for the graduate school to consider and decide on a response.

Note 2: If you are unable to apply before the consultation deadline for unavoidable reasons, the graduate school may not be able to consider and prepare for your accommodations in time.

Note 3: You can request a consultation regarding accommodations even if you have not yet decided whether to apply. Making a request for a consultation does not mean you are required to apply.

## **XII. Points of Notes**

- A. If you have questions regarding the application procedures, please contact us at: [gpem@grp.tohoku.ac.jp](mailto:gpem@grp.tohoku.ac.jp)
- B. After enrolling in the graduate school, you must also enroll in Personal Accident Insurance for Students Pursuing Education and Research (referred to as 'Gakkensai') and Comprehensive Insurance for Students Lives Coupled with PAS for International Students (referred to as 'Inbound futai-gakuso'). Additionally, if you intend to live in and rent private housing, you must enroll in an insurance/mutual aid plan such as 'Sumuraku Plan' for International Students Studying in Japan.

## **XIII. Privacy Policy on the Treatment of Personal Information**

- A. All personal information gathered by Tohoku University shall be treated with due care in compliance with the relevant university regulations, such as the Act on the Protection of Personal Information (2003, Act No. 57), and the National University Corporation Tohoku University Policy on the Protection of Personal Information, and security measures will be taken to protect it.
- B. Personal information, such as examination scores, used to screen applicants will be used exclusively for educational purposes, such as selecting applicants, enrollment procedures, pre-enrollment instruction, follow-up surveys, post-enrollment student support (scholarships, tuition waivers and health management etc.) and academic advising, or in connection with tuition collection etc., or surveys/research (surveys/analysis related to entrance examination improvements and reasons for applying; including analysis using the enrollees' personal information after enrollment).
- C. Tasks related to entrance examinations and academic affairs may be outsourced by Tohoku University to third-party contractors (hereafter, "contractors"). If personal information is provided in whole or in part to contractors, necessary measures will be taken to ensure it is handled appropriately in accordance with the relevant university regulations, such as the National University Corporation Tohoku University Policy on the Protection of Personal Information.

#### **XIV. Educational Data Usage**

Data, including personal information, that Tohoku University collects through its education/learning activities and stores on its information systems (hereafter, Educational Data) is analyzed with the latest analytical and A.I. technology and is considered vital to our implementation of evidence-based education.

Consequently, the university strives to use Educational Data effectively and appropriately in compliance with our "Statement on Educational Data Usage," "Policy on Educational Data Usage," and "Tohoku University's 8 Principles of Educational Data Acquisition."

After being admitted to the university, students' personal information, such as entrance exam scores etc., is merged with the university's Educational Data.

URL : <https://www.tohoku.ac.jp/japanese/studentinfo/education/08/education0801/>

These guidelines were updated in October 2025

Graduate School of Economics and Management, Tohoku University

27-1, Kawauchi, Aoba-Ku, Sendai, Miyagi 980-8576 JAPAN

Tel.: +81-22 (795) 6263

<https://www.econ.tohoku.ac.jp/en>

**Appendix**  
**Graduate School of Economics and Management, Tohoku University**  
**List of Faculty & Areas of Specialization**  
**2026 Academic Year**

**Professors**

Name	Area of Specialization
Akiomi KITAGAWA (E)	Theoretical Economics II (Macroeconomics)
Yutaka FURUYA (E)	History of Economic Thought
Yoh KAWANA (E)	Economic History of Western Europe
Naoki ODANAKA (E)	History of Social Thoughts
Shinji OHSETO (E)	Economic Planning
Akira HIBIKI (E)	Environmental Economics
Shigemi IZUMIDA (E)	Industrial Organization
Kazuhiro KUROSE (E)	Economic Policy
Yasumasa MATSUDA (E)	Economic Statistics
Tsukasa ISHIGAKI (M)	Business Statistics
Ken-ichi SUZUKI (M)	Decision Making
Yoshifumi MUROI (M)	Investment and Security Analysis
Yuko NISHIDE (M)	Non-profit Organization
Midori WAKABAYASHI (E)	Welfare Economy
Hiroshi YOSHIDA (E)	Aging Economy
Michio YUDA (E)	Health Economics
Norio SASAKI (E)	Public Finance
Michi FUKUSHIMA (M)	Regional Enterprises
Shiro HIOKI (E)	Asian Economy
Nozomu KAWABATA (E)	Industrial Development
Jun NAGAYASU (E)	International Economics



**Associate Professors**

Name	Area of Specialization
Takehito MASUDA (E)	Microeconomics
Kazuho SAKAI (E)	History of Japanese Economy
Michio SUZUKI (E)	Applied Macroeconomics
Yasunari TAKAURA (M)	Management
Takeyasu ICHIKOJI (M)	Marketing Management
Atsushi AKIIKE (M)	Innovation Research
Koji ASANO (E)	Monetary Economics
So KUBOTA (E)	Monetary Policy
Iat-Meng KO (M)	Data Science in Business
Yinxing LI (M)	Applied Data Science
Takuya ISHIHARA (E)	Data Science in Economics
NGUYEN Chi Nghia (M)	Management Strategy
Ayumu SUGAWARA (M)	Global Business History
Ayano FUJIWARA (M)	International Business

As of October 2025

\* E and M stand for economics and management, respectively.