Application instructions (For both master and doctoral programs)

GPEM requires all applicants to complete the Pre-application process and Online application process. Here is some important information for both screenings. Please read them carefully before starting your application.

(1) Pre-application
GPEM Pre-application system consists of two parts.
1. Obtaining two letters of recommendation.
2. Filling in the pre-application form and uploading the necessary documents.

(Note that)
- Before registering your information, please ensure that you fulfill the application qualifications by checking the application guideline on our website.
- All necessary information should be written in English.
- We do not accept documents by email.

1. Obtaining two letters of recommendation
   You will be requested to register the information of two referees. Our system will automatically ask your referee to upload a recommendation letter. Be sure to ask and get consent from your referees for using his/her information prior to registration. Please obtain one from an academic advisor or equivalent, and we prefer the other to be written by your faculty's dean if possible.

2. Filling in the pre-application form and uploading the necessary documents (PDF etc.).
   When both recommendation letters are uploaded, you will receive an email, informing you of the URL to the pre-application system. You are required to fill in your information and upload some documents (PDF etc.)
   Important requirements follow:

   a. TOEFL® Test or IELTS (Academic) Score
   If submitting a TOEFL® Test score, please have ETS send the Official Score Report for your test, which must have been taken on or after March 1, 2022, to this graduate school. The Institution Code is 0232. Then upload the PDF file of Test Taker Score Report or Examinee Report on the pre-application system.

If submitting an IELTS score, please submit the PDF file of IELTS Test Report Form (official certificate) for your test, dated on or after March 1, 2022.

Neither of these tests is required if you graduated from a university in a country where English is an official language, such as the UK, the USA, Canada, Australia, and New Zealand. In such cases, please contact us in advance for instruction.

If you provide multiple English skill scores, we will calculate and use the highest score.

Inquiries: gpem@grp.tohoku.ac.jp

b. General Test score for the Graduate Record Examination (GRE®) or Official Score Report –Test Taker Copy for the Graduate Management Admission Test (GMAT®)

If submitting a GRE® Test score, please have ETS send the Graduation Institution Score Report for your test, which must have been taken on or after March 1, 2019, to this graduate school. The DI Code is 4137. Then upload the PDF file of Test Taker Score Report or Examinee Report.

If submitting a GMAT® score, please upload the PDF file of GMAT® Official Score Report, for your test, dated on or after March 1, 2019.

TOEFL, TOEFL iBT, TOEFL ITP and GRE are registered trademarks of ETS.

c. Others

Please follow the instructions of the pre-application system.

You will be notified of each step by email.

Pre-application period is from December 1, 2023 till March 15, 2024. We recommend you complete the pre-application as soon as possible.

(2) Online application

Once we confirm all of your required documents on our system, you will need to complete the application procedures by the online application system, the Admission Office (TAO). This screening consists of three periods. We divide applications into each period in order of your registration of TAO.

Please refer to the application guideline for details.