

Tohoku University Graduate School of Economics and Management
2023 Academic Year
Global Program in Economics and Management (GPEM) Doctoral Program
Application Guideline for Screening for Foreign Students Transferring from Another
University (October Entrance)

Admission Policy

The Graduate School of Economics and Management at Tohoku University offers two majors. The Department of Economics and Management seeks students who are strongly interested in economy or business management, have basic academic skills in those areas, and aspire to work as researchers or highly specialized professionals in such fields in the future. Students are educated with the aim of providing them broad perspectives and profound knowledge, the ability to conduct original research at an international level, and the ability to contribute to social and academic development. The Department of Accountancy (Accounting School) seeks students who have the basic academic skills for accounting and who aspire to be accounting professionals working in international settings. Students are educated with the aim of providing them academic and practical knowledge of accounting, international perspectives, communication skills, and the ability to contribute to social development with strong professional ethics. The Graduate School of Economics and Management also actively accepts working adults aspiring to learn economics or business administration based on new problem awareness or to improve their skills as accounting professionals while using their real-world experience.

Department of Economics and Management, Doctoral Program

While the course is not divided into categories, the GPEM doctoral program is offered. The screening categories below are available. In all categories, applicants having high English language proficiency, specialized knowledge of the relevant fields, and research aptitude will be selected. Research skills will be important criteria. Examination methods vary depending on the screening category. All categories require applicants to meet specified standards for admission according to the examination method.

General screening for transferred students

Examinations are conducted orally and are based on submitted documents.

Screening for working adults transferring from another university

Working adults who have research achievements are eligible to apply in this category. Examinations are conducted orally and are based on submitted documents.

Screening for foreign students transferring from another university

Only the GPEM doctoral program is available. Examinations are conducted based on submitted documents.

Continuation to the 3-year doctoral curriculum

Students in the master's program of the Graduate School of Economics and Management at Tohoku University, or a master's program or professional degree program at Tohoku University, are eligible to apply in this category. Examinations are conducted orally and are based on submitted documents.

Applicants are recommended to acquire specialized knowledge, skills for conducting research and demonstrating results, international perspectives, and the ability to act at the graduate level (for a master's degree) before admission.

Application Guideline

GPEM, which is taught exclusively in English, was developed as part of the Future Global Leadership Program conducted by Tohoku University. GPEM offers high-quality learning and research opportunities for students who aspire to take on key international leadership roles in the areas of economics and management. GPEM widely welcomes applicants with such aspirations and excellent English ability, provided that they have completed or expect to complete a master's program. The degree of Doctor of Philosophy in Economics or Doctor of Philosophy in Management is conferred upon completion of the program.

I. Major and Enrollment Quota

Major	Quota	Admission Category
Economics and Management	few	Global Program in Economics and Management (GPEM)

II. Application Qualification etc.

To be eligible, you must not be a Japanese citizen. In addition, you must have one of the qualifications listed in A. Basic Qualifications and fulfill the requirements described in B. Requirements below by September 30, 2023.

A. Basic Qualifications

The applicant is required to have done at least one of the following:

1. obtained a master's degree or professional degree.
2. obtained a degree equivalent to a master's degree or a degree equivalent to a professional degree at an educational institution outside of Japan.
3. taken distance education in Japan administered by an educational institution outside of Japan, and obtained a master's degree or a degree equivalent to a professional degree.
4. completed a course of study at an international educational institution located in Japan that holds the status of a graduate school program within the education system of that country and which has been specially designated by the Ministry of Education, Culture, Sports, Science and Technology of Japan ("educational institution having a graduate school program at a foreign country"), and obtained a master's degree or a degree equivalent to a professional degree.
5. completed a curriculum at the United Nations University and obtained a degree equivalent to a master's degree.
6. enrolled in the educational curriculum of a foreign school, foreign educational institution that includes a graduate school program, or a United Nations University, and passed an examination or screening equivalent to those specified in Article 16-2 of the Graduate School Establishment Standards (1974 Ministry Ordinance 28), and is regarded as possessing academic abilities equivalent to those of a person who has obtained a master's degree.
7. been accredited by the Ministry of Education, Culture, Sports, Science and Technology of Japan.
 - a) graduated from university, and has engaged in research for no less than two years, and

is recognized by this school, through such research outcomes, to be equal or superior in scholastic attainments to a holder of a master's degree or professional degree.

- b) completed 16 years of school education outside Japan, or has completed 16 years of school education in Japan by taking correspondence courses offered by schools outside Japan, and has engaged in research for no less than two years, and is recognized by this school as equal or superior in scholastic attainment to a holder of a master's degree or professional degree.
8. been recognized, through an individual screening process, to be equal or superior in scholastic attainment to a holder of a master's degree or professional degree and is at least 24 years old.

Note 1: Applicants eligible according to "II Application Qualification" No.6 should inquire in advance with the Instruction Section of this school.

Note 2: Applicants eligible according to "II Application Qualification" items 7 or 8 should contact us (gpem@grp.tohoku.ac.jp) in advance to screen their eligibility.

B. Requirements

A TOEFL iBT[®] Test score of 79 or higher (TOEFL iBT[®] Home Edition is acceptable.) or an IELTS (Academic) score of 6.5 or higher is required.

III. Application Procedures

Applicants are required to complete the Pre-application process and documents.

Examination process:

A. Pre-application process

The applicant should apply by accessing the GPEM Pre-application system on the website of Graduate School of Economics and Management.

Please check the following first:

1. Applicants should register the required information of two referees by accessing to the Recommendation letter system of the GPEM pre-application system. Our system will automatically ask your referee to upload a recommendation letter. Be sure to ask and get consent from your referees for using his/her information prior to registration.
2. When both recommendation letters are uploaded, you will receive an email, informing you of the URL to the GPEM pre-application system. You are required to fill in your information and upload some documents (PDF etc.). Important requirements follow:
 - a) Official academic transcript from the graduate school or other higher educational institution issued by the school. Submission is not necessary for (expected) graduates of this school.
 - b) Certificate of (Expected) Completion. Submission is not necessary for (expected) graduates of this school
If you are applying under item 2. of the above Basic Application Qualifications, submit your master's or professional diploma (or certificate of expected completion). Not required for students who graduated from the Tohoku University Graduate school of Economics and Management.
 - c) Online Verification Report of Higher Education Qualification Certificate or Online Verification Report of Student Record
(Only those who graduated or expected to graduate from a university in People's

Republic of China)

- d) Research Plan (approx. 3,000 words in English)

Research plan should include a concise and informative title.

* Upload the data in PDF format

- e) TOEFL® Test or IELTS (Academic) Score

If submitting a TOEFL® Test score, please have ETS send the Institutional Score Report for your test, which must have been taken on or after March 1, 2021, to this graduate school. The Institution Code is 0232. We only accept TOEFL iBT® scores from a single test date, not MyBest™ scores. If submitting an IELTS score, please submit the IELTS Test Report Form (official certificate) original or copy, for your test, dated on or after March 1, 2021.

Neither of these tests is required if you graduated from a university in a country where English is an official language, such as the UK, the USA, Canada, Australia, and New Zealand. In such cases, please contact us in advance for instructions.

If you provide multiple English skill scores, we will calculate and use the highest score.

Inquiries: gpem@grp.tohoku.ac.jp

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- f) Proof of expected scholarship funding, etc. (if applicable)

- g) Resident Registration

This must be submitted only if you are a non-Japanese citizen currently residing in Japan (unless your period of residence is less than 90 days).

- h) Pledge (official form)

- i) Picture (High resolution image)

3. Once we confirm all of your required documents have been uploaded to our system and confirm you are qualified to apply, you will be notified the next steps (Documents examination) by email from us.

4. Pre-application period

December 1 (Thur.), 2022 to March 15 (Wed.), 2023, 16:00 (JST)

Notes:

- a) Submitted documents must be written in English or Japanese.
b) We do not accept applications which are not completed by the due date, even in the event we require you to resend or resubmit documents to complete your application.
c) After submitting the application, your application documents cannot be cancelled, altered or returned.
d) If it is discovered that the application documents include any false declaration, even after enrollment, then admission will be cancelled.

B. Documents Examination

1. Send the following documents by complying with the guide which is sent to you after the pre-application.

Use the prescribed printed forms that can be downloaded and printed from the school's website under "Admission". Send all the necessary documents listed below directly to the Instruction Section of this school by mail or in person.

- a) Application form

Attach a photograph (4 cm high, 3 cm wide), taken within the last three months as indicated on the form.

- b) Official academic transcript from the graduate school or other higher educational institution issued by the school. Submission is not necessary for (expected) graduates of this school.
 - c) Certificate of (Expected) Completion. Submission is not necessary for (expected) graduates of this school.
 - d) Three (3) copies of your master's thesis or an equivalent paper.
If this thesis or paper is written in a language other than English, it should be translated into English.
 - e) Three (3) copies of the abstract of your master's thesis or equivalent paper (approx. 1,500 words in English).
 - f) Application fees
30,000 yen
For residents of Japan, we will send bank transfer instructions. Please follow the instructions and submit a copy of the receipt with your application documents.
For those residing outside of Japan, we will send the electronic payment instructions. Please print out the receipt page and submit it with your application documents.
 - g) Resident Registration
Only applies to foreign applicants residing in Japan for more than 90 days: Submit a certificate of residence [Jumin Hyo].
 - h) Pledge (official form)
 - i) Checklist of admission documents (official form)
2. Application period
March 1(Wed.) to March 31 (Fri.), 2023.
The application documents must arrive no later than March 31 (Fri.), 2023, JST.

Note 1: Submitted documents must be written in English or Japanese.

Note 2: After submitting the application, your application documents cannot be cancelled, altered or returned. The examination fee cannot be refunded.

Note 3: We cannot accept incomplete applications.

Note 4: If it is discovered that the application documents include a false declaration, even after enrolment, admission will be cancelled.

Note 5: We accept only those application documents arriving during the application period.

IV. Consent of the Prospective Advisor

You should obtain a prospective advisor's consent to be your academic advisor before starting the pre-application process in the event you pass the entrance screening.

Inquiries about the e-mail address of your expected advisor can be made below.

Contact e-mail: gpem@grp.tohoku.ac.jp

V. Application Mailing Address

Instruction Section, Graduate School of Economics and Management, Tohoku University
27-1 Kawauchi, Aoba-Ku, Sendai 9808576 JAPAN

Send the application documents to the above address via registered mail, EMS, DHL or FEDEX. The application documents will not be returned to the applicant.

VI. Screening

Screening of applications is performed, and a comprehensive judgment made, based on the submitted documents.

VII. Admission Notification

The school will send an official notification of the results to each applicant by email and postal mail on May 19 (Fri.), 2023.

VIII. Entrance Period and Procedures

Detailed information related to the entrance period and procedures will be provided in the enrollment documents sent after the announcement of successful applicants.

IX. Fees and Tuition

- A. Application fee: 30,000 yen
- B. Admission fee: 282,000 yen (estimate) [to be paid during the entrance period described above]
- C. Tuition: 267,900 yen/fall semester (535,800 yen/year) (subject to change) [paid in the October 2023 entrance period or later]

Note 1: In the event that the fees are revised at the time of admission or while you are enrolled, the new fees will become effective from the date of the revision.

Note 2: Information about exemptions from admission and tuition fees, as well as payment extensions will be sent together with the documents for admission after successful applicants have been announced.

X. Entrance Period

The Entrance Period will be in October 2023.

XI. Important Notes

- A. For information about the application procedures, contact gpem@grp.tohoku.ac.jp
- B. After entering, you must enroll in Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai) and Comprehensive Insurance for Students Lives Coupled with PAS for International Students (Inbound futai-gakuso). Additionally, if you expect to rent private housing, then you must enroll in an insurance/mutual relief program, such as Comprehensive Renters' Insurance for Foreign Students Studying in Japan.
- C. No questions regarding the screening results will be accepted.

XII. Privacy Policy on the Treatment of Personal Information

- A. Tohoku University handles personal information in strict compliance with the Act on the Protection of Personal Information Held by Incorporated Administrative Agencies and the National University Corporation Tohoku University – Policy on the Protection of Personal Information. Tohoku University takes all precautions to protect personal information.
- B. Personal information acquired through the application process, such as examination results, will be used for screening, enrollment procedures, preparatory courses and follow-up surveys, as well

as student support after enrollment (e.g., scholarships and tuition exemption, health care), academic guidance, and the collection of tuition fees.

- C. Tohoku University may outsource administrative work in educational affairs to third-party companies and provide them, depending on their needs, with personal information in compliance with the *National University Corporation Tohoku University – Policy on the Protection of Personal Information*.

October 2022

Graduate School of Economics and Management, Tohoku University

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**Appendix: Faculty Members of Graduate School of Economics and Management,
Tohoku University
2023 Academic Year**

You must choose your academic advisor among the professors and associated professors listed below.

Professors

Name	Specialized Subject
Kenji MORI	Political Economy I (Marxian Economics)
*Mitsunobu MIYAKE	Theoretical Economics I (Microeconomics)
Akiomi KITAGAWA	Theoretical Economics II (Macroeconomics)
Yoh KAWANA	Economic History of Western Europe
Naoki ODANAKA	History of Social Thoughts
Shinji OHSETO	Economic Planning
*Jiro AKITA	International Finance
Akira HIBIKI	Environmental Economics
Shigemi IZUMIDA	Industrial Organization
Kazuhiro KUROSE	Economic Policy
Yasumasa MATSUDA	Economic Statistics
Ken-ichi SUZUKI	Decision Making
Masahiko FUJIMOTO	Organization and Management
Yoshifumi MUROI	Investment and Security Analysis
Fumihiko KIMURA	Accounting Information
Yuko NISHIDE	Non-profit Organization
Midori WAKABAYASHI	Welfare Economy
Hiroshi YOSHIDA	Aging Economy
Norio SASAKI	Public Finance
Michi FUKUSHIMA	Regional Enterprises
Satoru MASUDA	Regional Planning
Shiro HIOKI	Asian Economy
Nozomu KAWABATA	Industrial Development
Jun NAGAYASU	International Economics

Associate Professors

Name	Specialized Subject
Yutaka FURUYA	History of Economic Thought
Kazuho SAKAI	History of Japanese Economy
Michio SUZUKI	Applied Macroeconomics
Yasunari TAKAURA	Management
Takeyasu ICHIKOJI	Marketing Management
Yuto YOSHINAGA	Financial Accounting
Yasuhiro MATSUDA	Management Accounting
Hiroaki CHIGIRA	Econometrics
Tsukasa ISHIGAKI	Business Statistics
Takenobu YUKI	Business History
Eriko KAMEOKA	Auditing
Shinsuke KAMOTO	Financial Management
Kiyohiro YAMAZAKI	Management Strategy
Norimasa OZEKI	Financial Reporting
Michio YUDA	Health Economics
Ken SAKAI	Service Management
Ayumu SUGAWARA	Global Business History
Heejin KIM	International Business

*Will resign at the end of 2023 academic year.