

**Tohoku University Graduate School of Economics and Management**  
**2023 Academic Year**

**Global Program in Economics and Management (GPEM) 2-year Master's Program**  
**Application Guideline for Foreign Student Screening (October Entrance)**

### **Admission Policy**

The Graduate School of Economics and Management at Tohoku University offers two majors. The Department of Economics and Management seeks students who are strongly interested in economy or business management, have basic academic skills in those areas, and aspire to work as researchers or highly specialized professionals in such fields in the future. Students are educated with the aim of providing them broad perspectives and profound knowledge, the ability to conduct original research at an international level, and the ability to contribute to social and academic development. The Department of Accountancy (Accounting School) seeks students who have the basic academic skills for accounting and who aspire to be accounting professionals working in international settings. Students are educated with the aim of providing them academic and practical knowledge of accounting, international perspectives, communication skills, and the ability to contribute to social development with strong professional ethics. The Graduate School of Economics and Management also actively accepts working adults aspiring to learn economics or business administration based on new problem awareness or to improve their skills as accounting professionals while using their real-world experience.

#### **Department of Economics and Management, Master's Program**

This department offers two courses: the Economics and Management Research Course, and the Global Program in Economics and Management (GPEM). Each course has the screening categories below. Non-Japanese applicants for the Economics and Management Research Course must have adequate Japanese language proficiency. Applicants for GPEM must have the ability to work in international settings. Examination methods differ depending on the screening category. All categories require applicants to meet specified standards for admission according to the examination method.

#### **General screening**

Applicants having adequate English language proficiency and specialized knowledge of economics or business administration will be selected. Examinations are conducted in writing, orally, and based on the submitted documents. The applicants' specialized knowledge is an important criterion.

#### **Screening for working adults**

Working adults having vocational capabilities and knowledge of specialized fields will be selected. Examinations are conducted orally and are based on submitted documents. The applicants' specialized knowledge and research aptitudes are important criteria.

#### **Screening for undergraduate students in the Faculty of Economics at Tohoku University**

Graduate candidates in the Faculty of Economics at Tohoku University who demonstrate high academic performance and who have a clear purpose for studying at the graduate school will be selected. Examinations are conducted orally and are based on submitted documents. The applicants' specialized knowledge and the propriety of their research plans are important criteria.

#### **Foreign student screening**

Only non-Japanese applicants are accepted for GPEM. Applicants having high English language proficiency and high basic academic skills at the undergraduate level will be selected. Examinations are conducted based on submitted documents. The applicants' basic academic skills are important criteria.

#### **Double degree program student screening for the University of Paderborn**

Applicants are accepted only for GPEM. Students in the master's program in the Faculty of Business Administration at the University of Paderborn will be selected. Examinations are conducted based on submitted documents. The applicants' specialized knowledge is an important criterion.

Applicants are recommended to acquire specialized knowledge, research skills, and international perspectives at the undergraduate level before admission.

## Application Guideline

GPEM was established to foster skilled professionals who possess deep knowledge of economics and management, the ability to discover and solve problems, and an international perspective, so that they will be able to work in societies with differing languages, cultures, and values. Foreign students are eligible to apply under Foreign Student Screening. This screening allows admitted foreign students to complete the program by taking classes taught entirely in English.

### I. Major and Enrollment Quota

Major	Quota <sup>1</sup>	Admission Category
Economics and Management	26	Global Program in Economics and Management Foreign Student Screening

<sup>1</sup> Includes those admitted under other admissions categories.

### II. Application Qualifications etc.

To be eligible, the applicant must not be a Japanese citizen. In addition, by September 30, 2023, the applicant must have satisfied at least one of the qualifications listed in A. Basic Qualifications and must have fulfilled the requirements described in B. Requirements below.

#### A. Basic Qualifications

1. be a graduate of a Japanese University
2. have a bachelor's degree in accordance with National Institution for Academic Degrees and Quality Enhancement of Higher Education
3. have fully completed a 16-year school education program overseas
4. have fully completed a 16-year program of school education while in Japan by taking classes via distance learning offered by an overseas school
5. have completed a curriculum of an overseas university (have already completed a 16-year program of school education in the relevant nation) while in Japan at an educational facility that is ranked within the relevant nation's educational system and which has been designated separately by the Ministry of Education, Culture, Sports, Science and Technology (hereinafter, "Ministry of Education")
6. have been conferred a degree equivalent to a bachelor's degree upon completion of a curriculum that has a course term of three years or longer at a university or other school (limited to schools whose overall educational and research activities have been evaluated by the relevant country's government or a government-approved individual, or are designated separately as having met this requirement by the Ministry of Education) in a country other than Japan (including cases in which the student completed the curriculum by taking subjects conducted by said school via distance learning while the student resided in Japan, and cases in which the student has completed a curriculum at an educational facility that is positioned within that country's educational system per the previous item).
7. have completed a professional program (the program must have a course term of more than four years or fulfill other criteria stipulated by the Ministry of Education) at a special technical school after the date stipulated by the Ministry of Education on which that

- school was specially designated by the Ministry of Education
8. have been certified by the Ministry of Education
  9. have enrolled in the graduate school of another university (hereinafter "another graduate school") in accordance with the School Education Act, Article 102, Item 2, and possess sufficient academic abilities to receive an education at Tohoku University graduate school
  10. have been acknowledged, through individual entrance qualification screening, to possess academic abilities either equal to or exceeding those of a university graduate and are at least 22 years old

Note 1: If you wish to apply using Application Qualifications items 6, 8, 9, or 10 above, you should contact us (gpem@grp.tohoku.ac.jp) in advance to screen your eligibility.

Note 2: Application from students who have completed undergraduate study at Japanese universities in 3 years are not accepted.

**B. Requirements**

A TOEFL iBT® Test score of 79 or higher (TOEFL iBT® Home Edition is acceptable.) or an IELTS (Academic) score of 6.5 or higher is required.

**III. Application Procedures**

Applicants are required to complete the Pre-application process and documents examination process.

**A. Pre-application process**

The applicant should apply by accessing the GPEM Pre-application system on the website of Graduate School of Economics and Management.

Please check the following first:

1. Applicants should register the required information of two referees by accessing to the Recommendation letter system of the GPEM pre-application system. Our system will automatically ask your referee to upload a recommendation letter. Be sure to ask and get consent from your referees for using his/her information prior to registration.
2. When both recommendation letters are uploaded, you will receive an email, informing you of the URL to the GPEM Pre-application system. You are required to fill in your information and upload some documents (PDF etc.). Important requirements follow:
  - a) Academic Transcript  
Submit a transcript from your university or the university from which you most recently graduated. Not required for students who graduated from the Tohoku University Faculty of Economics.
  - b) Certificate of Graduation (or Expected Graduation)  
If you are applying under item (2) of the above Basic Application Qualifications, submit your bachelor's diploma (or certificate of expected graduation). Not required for students who graduated from the Tohoku University Faculty of Economics.
  - c) Online Verification Report of Higher Education Qualification Certificate or Online Verification Report of Student Record  
(Only those who graduated or expected to graduate from a university in People's Republic of China)
  - d) Research Plan (1,000 words in English)  
Research plan should include a concise and informative title.

- ※ Upload the data in PDF format.
- e) TOEFL® Test or IELTS (Academic) Score
 

If submitting a TOEFL® Test score, please have ETS send the Institutional Score Report for your test, which must have been taken on or after March 1, 2021, to this graduate school. The Institution Code is 0232. We only accept TOEFL iBT® scores from a single test date, not MyBest™ scores. If submitting an IELTS score, please submit the IELTS Test Report Form (official certificate) original or copy, for your test, dated on or after March 1, 2021.

Neither of these tests is required if you graduated from a university in a country where English is an official language, such as the UK, the USA, Canada, Australia, and New Zealand. In such cases, please contact us in advance for instructions.

If you provide multiple English skill scores, we will calculate and use the highest score.

Inquiries: [gpem@grp.tohoku.ac.jp](mailto:gpem@grp.tohoku.ac.jp)
- f) General Test score for the Graduate Record Examination (GRE®) or Official Score Report –Test Taker Copy for the Graduate Management Admission Test (GMAT®)
 

If submitting a GRE® Test score, please have ETS send the Graduation Institution Score Report for your test, which must have been taken on or after March 1, 2018, to this graduate school. The DI Code is 4137. If submitting a GMAT® score, please submit the GMAT® Official Score Report or copy, for your test, dated on or after March 1, 2018.

※ TOEFL, TOEFL iBT, TOEFL ITP and GRE are registered trademarks of ETS.
- g) Proof of expected scholarship funding, etc. (if applicable)
- h) Resident Registration
 

This must be submitted only if you are a non-Japanese citizen currently residing in Japan (unless your period of residence is less than 90 days).
- i) Pledge (official form)
- j) Picture (High resolution)
- 3. Once we confirm all of your required documents have been uploaded to our system and confirm you are qualified to apply, you will be notified the next steps (Documents examination) by email from us.
- 4. Pre-application period  
December 1 (Thur.), 2022 to March 15 (Wed.), 2023 16:00 (JST)
- 5. Notes
  - a) Submitted documents must be written in English or Japanese.
  - b) We do not accept applications which are not completed by the due date, even in the event we require you to resend or resubmit documents to complete your application.
  - c) After submitting the application, your application documents cannot be cancelled, altered or returned.
  - d) If it is discovered that the application documents include any false declaration, even after enrollment, then admission will be cancelled.

## B. Documents Examination

Send the following documents by post by complying with the guide which is sent to you after the

pre-application.

1. Download the application forms from the Faculty of Economics/Graduate School of Economics and Management website, fill them out, then print and submit them.
  - a) Application  
Attach a photograph (4 cm high, 3 cm wide) taken within the last three months in the space provided on the form.
  - b) Academic Transcript  
Submit a transcript from your university or the university from which you most recently graduated. Not required for students who graduated from the Tohoku University Faculty of Economics.
  - c) Certificate of Graduation (or Expected Graduation)  
If you are applying under item 2. of the above Basic Application Qualifications, submit your bachelor's diploma (or certificate of expected graduation). Not required for students who graduated from the Tohoku University Faculty of Economics.
  - d) Application Fee: JPY 30,000  
For residents of Japan, we will send bank transfer instructions. Please follow the instructions and submit a copy of the receipt with your application documents.  
For those residing outside Japan, we will send electronic payment instructions. Please print out the receipt page and submit it with your application documents.
  - e) Resident Registration  
This must be submitted only if you are a non-Japanese citizen currently residing in Japan (unless your period of residence is less than 90 days).
  - f) Pledge (official form)
  - g) Check List of admission documents (official form)
2. Application Period  
Application periods are as follows. Be advised that we accept documents only from the applicants who have completed the pre-application.  
First Application Period: January 17 (Tue.) to January 31 (Tue.), 2023. Applications will be accepted until January 31 (Tue.), 2023, JST.  
Second Application Period: February 14 (Tue.) to February 28 (Tue.), 2023. Applications will be accepted until February 28 (Tue.), 2023, JST.  
Third Application Period: March 17 (Fri.) to March 31 (Fri.), 2023. Applications will be accepted until March 31 (Fri.), 2023, JST.

Note 1: Submitted documents must be written in English or Japanese.

Note 2: After submitting the application, your application documents cannot be cancelled, altered or returned. The examination fee cannot be refunded.

Note 3: We cannot accept incomplete applications.

Note 4: If it is discovered that the application documents include any false declaration, even after enrollment, then admission will be cancelled.

Note 5: We only accept application documents that have arrived during the application period.

#### **IV. Mailing Address**

Instruction Section, Graduate School of Economics and Management, Tohoku University

27-1 Kawauchi, Aoba-Ku, Sendai 9808576 JAPAN

Send application documents by registered mail, or EMS, DHL, FEDEX, etc. Application materials will not be returned.

## **V. Screening**

You will be evaluated based on your submitted documents.

## **VI. Admission Notification**

You will be informed of the results of your application by e-mail and in writing during the following periods.

First Application Period: by mid-March 2023

Second Application Period: by mid-April 2023

Third Application Period: by mid-May 2023

The announcements for the first and second application periods will include successful applicants along with wait-listed applicants. The announcement for the third application period will include only successful applicants. Wait-listed applicants who have been formally accepted may be announced during the announcements for the third application period.

## **VII. Entrance Period and Procedures**

Detailed information related to the entrance period and procedures will be provided in the enrollment documents sent after the announcement of successful applicants.

## **VIII. Required Fees**

- A. Application Fee: JPY 30,000
- B. Entrance Fee: JPY 282,000 (subject to change) [to be paid during the entrance period described above]
- C. Fall Semester Tuition: JPY 267,900 (yearly JPY 535,800) (estimated) [paid in October 2023 entrance period or later]

Note 1: If tuition amounts are revised during your term of enrollment, the new tuition will become applicable from the time of that revision.

Note 2: Information related to waivers and deferments of tuition fees will be provided in the entrance procedure documents sent after the announcement of successful applicants.

## **IX. Entrance Period**

The Entrance Period will be in October 2023.

## **X. Notes**

- A. If you have questions about applying, please contact: [gpem@grp.tohoku.ac.jp](mailto:gpem@grp.tohoku.ac.jp)
- B. After entering, you must enroll in Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai) and Comprehensive Insurance for Students Lives Coupled with PAS for International Students (Inbound futai-gakuso). Additionally, if you expect to rent private housing, you must enroll in an insurance/mutual relief policy such as Comprehensive Renters' Insurance for Foreign Students Studying in Japan.

- C. No questions regarding the screening result will be accepted.

#### **XI. Policy on the Handling of Personal Information**

- A. Any personal information gathered by Tohoku University will be treated with due care in compliance with the Law for the Protection of Personal Information Retained by Independent Administrative Institutions, and the Act on the Protection of Personal Information of Tohoku University. Security measures will be taken to protect private information.
- B. Personal information used in screening applicants, such as examination scores, will be used for educational purposes, such as selecting applicants, support during admissions procedures, follow-up surveys, and post-admission student support (scholarship/tuition waivers and health management etc.), and in connection with tuition collection.
- C. In some cases, tasks related to entrance examinations and educational affairs might be outsourced to third-party contractors (hereinafter, "subcontractors"). If necessary, all or some personal information might be provided to subcontractors per the Act on the Protection of Personal Information of Tohoku University.

October 2022

Graduate School of Economics and Management, Tohoku University  
27-1, Kawauchi, Aoba-Ku, Sendai 980-8576 JAPAN  
Tel.: +81-22 (795) 6263  
<https://www.econ.tohoku.ac.jp/>

**Appendix: Faculty Members of Graduate School of Economics and Management,  
Tohoku University  
2023 Academic Year**

**Professors**

Name	Specialized Subject
Kenji MORI	Political Economy I (Marxian Economics)
*Mitsunobu MIYAKE	Theoretical Economics I (Microeconomics)
Akiomi KITAGAWA	Theoretical Economics II (Macroeconomics)
Yoh KAWANA	Economic History of Western Europe
Naoki ODANAKA	History of Social Thoughts
Shinji OHSETO	Economic Planning
*Jiro AKITA	International Finance
Akira HIBIKI	Environmental Economics
Shigemi IZUMIDA	Industrial Organization
Kazuhiro KUROSE	Economic Policy
Yasumasa MATSUDA	Economic Statistics
Ken-ichi SUZUKI	Decision Making
Masahiko FUJIMOTO	Organization and Management
Yoshifumi MUROI	Investment and Security Analysis
Yuko NISHIDE	Non-profit Organization
Midori WAKABAYASHI	Welfare Economy
Hiroshi YOSHIDA	Aging Economy
Norio SASAKI	Public Finance
Michi FUKUSHIMA	Regional Enterprises
Satoru MASUDA	Regional Planning
Shiro HIOKI	Asian Economy
Nozomu KAWABATA	Industrial Development
Jun NAGAYASU	International Economics



**Associate Professors**

Name	Specialized Subject
Yutaka FURUYA	History of Economic Thought
Kazuho SAKAI	History of Japanese Economy
Michio SUZUKI	Applied Macroeconomics
Yasunari TAKAURA	Management
Takeyasu ICHIKOJI	Marketing Management
Hiroaki CHIGIRA	Econometrics
Tsukasa ISHIGAKI	Business Statistics
Takenobu YUKI	Business History
Kiyohiro YAMAZAKI	Management Strategy
Michio YUDA	Health Economics
Ken SAKAI	Service Management
Ayumu SUGAWARA	Global Business History
Heejin KIM	International Business

\*Will resign at the end of 2023 academic year.