

FY2023 Research Fellowship for Young Scientists of JSPS
Application guideline for (PD, DC, RPD)

1. Flow of application procedures

Please refer to Exhibit1 "Flowchart for Application Procedures".

2. Issuance of ID and password for applicants for the use of "JSPS Electronic Application System".

(1) Application Method

After confirming the applicants with the administration office of the department, please upload Exhibit 2 "Application for Registration of Applicant Information" to google form at the following link.

<https://forms.gle/hos2u5n87i4gfQvr7>

- The file name should be "Upload Date(8digits)_ Department Name_申請者情報登録申請書"
e.g. 20220415_文学研究科_申請者情報登録申請書
- If you are applying more than once, please use the same file and add the applicants to the bottom line. Please do not edit or delete the line that has already been applied.

(2) Application period

At any time after the date of this notice

- * To meet the deadline for submission of applications for each application category set by each department and the Research Promotion Division, please set application deadlines of ID and password in your department as appropriate.

(3) Issuance date

The issuance will be made on the business day following the date of receipt of the "Application for Registration of Applicant Information". For the application for DCs and PDs received in March, we will issue them on and after April 1 sequentially.

(4) Issuance Method

The ID and password notification will be stored in google drive with authorization given to the email address specified at the time of application. You will be notified of this by an automatic e-mail, so please receive it as soon as possible.

(5) Note

The ID and password issued at the time of the previous application cannot be used. A new ID and password must be issued for this application. Please note that if you have already obtained an ID and password to apply for FY2023 Overseas Research Fellowship, you can use the same ID and password. Application is not required.

- *RPDs will be able to access the application system using the ID and password for applicants in mid-March, and PDs and DCs in early April.

3. Points to be noted when preparing the application form

The administration office of the department is requested to inform the applicant of the following

information.

- (1) When preparing the application form, please carefully check the "Application Guidelines" and "Application Form Preparation Guidelines" on the JSPS website and make sure that the information is correct.

In addition, we are planning to distribute the "Checklist for Preparing Application Forms for Research Fellowship for Young Scientists" and "Tips to Considerably Boost Your Chance of Becoming a Fellow under the JSPS Research Fellowship for Young Scientists" later, so please make use of them as well.

- (2) Please ask your supervisor to check the contents of your application in advance.

4. Documents to be submitted and submission deadline

- (1) Applicants

Please submit (transmit) the application form (PDF) via the JSPS Electronic Application System.

*The deadline for submission (transmission) should be set separately by the organizing departments listed in 5 below.

- (2) The administration office of the department

Please confirm that the application status of each applicant is set to "Accepting Applications" in the application information management menu of the Electronic Application System by the submission deadline, and submit the required documents listed below to the Research Administration Section of the Research Promotion Division in the Research Promotion Department by the submission deadline, using the google form.

- (3) Submission to (google form)

<https://forms.gle/7MQhhxspMb9VuYVX6>

Documents to be submitted	Submission deadline
Exhibit 3 "FY2023 Submission of Application for JSPS Research Fellowship for Young Scientist"	RPD : Friday, April 22, 2022 PD, DC : Thursday, May 19, 2022

- *1 From the perspective of ensuring sufficient time for applicants to prepare their applications and simplifying administrative work, we have eliminated the need for applicants to submit (transmit) their application sets (applicant information and application content files) in paper. We would like to ask each school/institute to understand the purpose of the project and to make every effort to ensure that applicants have sufficient time to prepare their applications.
- *2 The check items in Exhibit 3 are items that Headquarters requires the person in charge of each department to confirm to ensure that the application is received and properly reviewed by JSPS. Please make sure to check the application thoroughly to avoid any omissions.

5. Organizing departments

Please complete the application procedures through the administration office of the department to which the host researcher after adoption belongs.

If you are applying for DC1 and you are planning to engage in research at another institution, please complete the application procedures through the administration office of the department to which your

current research supervisor belongs.

(Reference URL)

<Page of “JSPS Research Fellowship for Young Scientist” of the website of the University”>

<http://www.bureau.tohoku.ac.jp/kenkyo/jsps/kenkyuin.html>

< JSPS website>

Application Guidelines for Research Fellowships for Young Scientists (PD, DC2, DC1), Application Form Preparation Guidelines, Application Forms, and Checking Procedures for Administrative Staff

http://www.jsps.go.jp/j-pd/pd_sin.html

Application Guidelines for Research Fellowships for Young Scientists (RPD), Application Form Preparation Guidelines, Application Forms, and Checking Procedures for Administrative Staff

http://www.jsps.go.jp/j-pd/rpd_sin.html

<Japan Society for the Promotion of Science Electronic Application Guide>

http://www-shinsei.jsps.go.jp/topyousei/top_ken.html